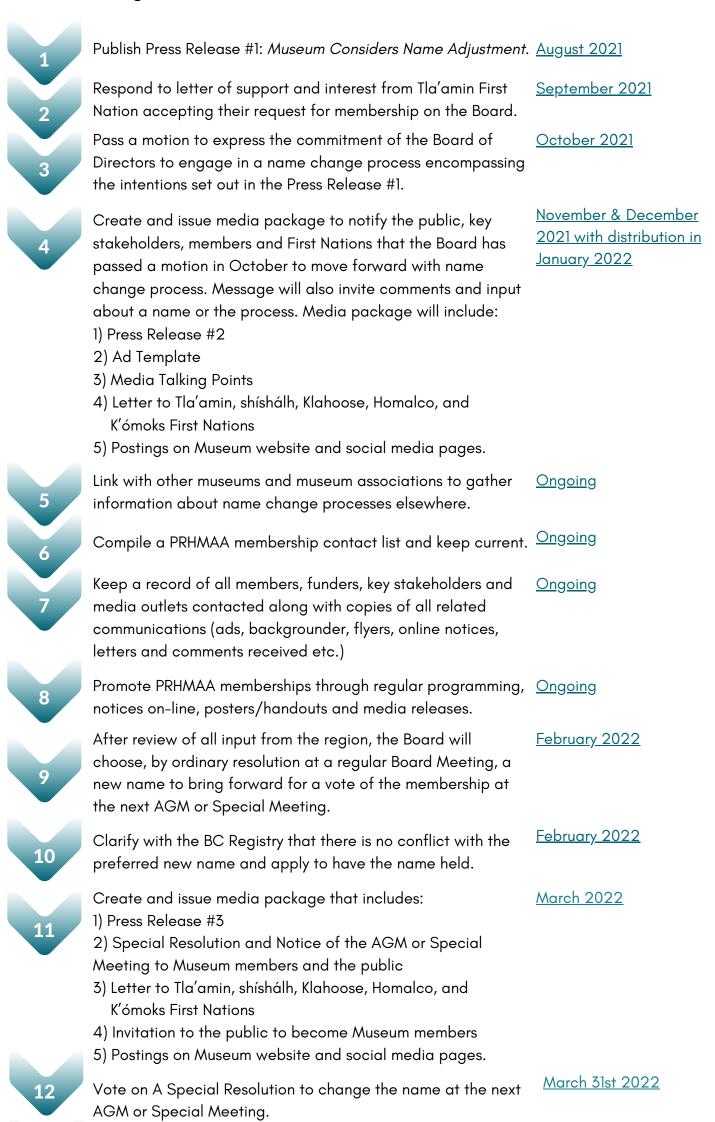
Powell River Historical Museum & Archives Association Name Change Process





Create and issue Press Release #4 advising membership and <u>May 2022</u> public of the outcome (the vote) at the next AGM or Special Meeting. If the Special Resolution is passed, proceed with Steps 14-20.

Register new name with the BC Registry (gov't of BC). <u>May 2022</u>

Register new name with the Canada Revenue Agency. <u>May 2022</u>

Review bids and designs for new logo and new external signs. Ongoing

Agree on logo and external signage designs and purchase by <u>Ongoing</u> ordinary resolution at a regular Board Meeting.

Incorporate new name and logo into all external Museum <u>Ongoing</u> communication formats.

Ensure proper installation of new exterior signs through <u>Onging</u> consultation with the City of Powell River.

Hold Special Public Event to launch new name and new signage.